

## Gender Balance Action Plan

Gender imbalance in the mathematical sciences at all levels of seniority has been widely documented and the Isaac Newton Institute is developing a code of practices to address this problem. It has set an overall target of $18 \%$ for women, both as organisers and participants, across all its programmes and will ask organisers to aim at this as a target. At the same time it recognises that variations in the proportions of women working in particular fields may leads to significant variability in individual programme participation rates.


| Policy | Action | By whom |
| :---: | :---: | :---: |
| Participation and Organisation Rates | Monitor female participation rates and offer guidance to organisers towards the target participation rate of $18 \%$. <br> Strongly encourage programme proposers to include at least one woman as a programme organiser or scientific advisor. <br> Require programme proposals and final reports to contain summary statistics on gender. | - Director <br> - Deputy Director <br> - Administrator <br> - Scientific Steering Committee (SSC) |
| Governance | Work to ensure that at least $20 \%$ of appointed members of INI's Scientific Steering Committee (SSC) and Management Committee (MC) are women scientists of the first rank. | - Director <br> - Nominating Committee <br> - Management Committee <br> - SSC |
| Practical, Financial and Family Support | Support women who wish to participate in INI events but do not wish to approach organisers directly. <br> Find or provide suitable accommodation for participants' needs. <br> Publish links to organisations that can provide information about local childcare and schooling. <br> Seek funding from various sources including charities and private donors that can be used to help remove barriers that might prevent potential participants from attending INI activities. | - Director <br> - Deputy Director <br> - Administrator <br> - Housing Officer <br> - Information Officer |
| Environment and Communication | Create a pleasant gender-neutral working environment where women feel welcome and valued. <br> Ensure that all INI publications and communications, and the INI website, reflects its desire to support and nurture women mathematicians. | - Director <br> - Deputy Director <br> - Administrator <br> - Information Officer |
| Events and Activities | Seek opportunities and funds to host events and activities for women mathematical scientists. | - Director <br> - Deputy Director <br> - Administrator |
| Emerging <br> Technologies | Make imaginative use of web and audio-visual technologies to facilitate virtual participation. | - Audio-Visual Technician <br> - Computer Systems Manager <br> - Director <br> - Deputy Director |

